

## How to use the Windows XP De-Fragmentation Utility

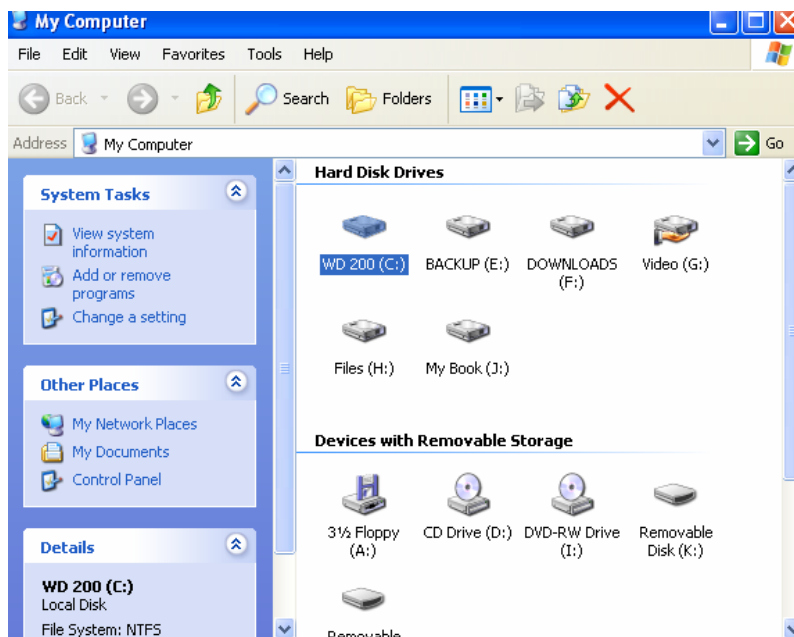
### Disclaimer:

Although I have performed these steps many, many times without any problems I can not 100% guarantee that you won't have a problem. Therefore I'm not responsible for any computer problems you have as a result of following this procedures.

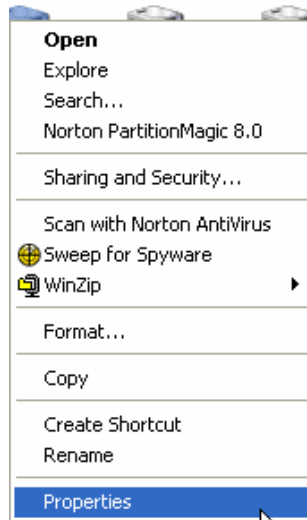
You should always have a current backup of your system and your files.

**NOTE!** I do not recommend defragmenting your hard drive unless you have run a full disk check scanning the hard drive surface for errors. Refer to my document on how to check your disk for errors.

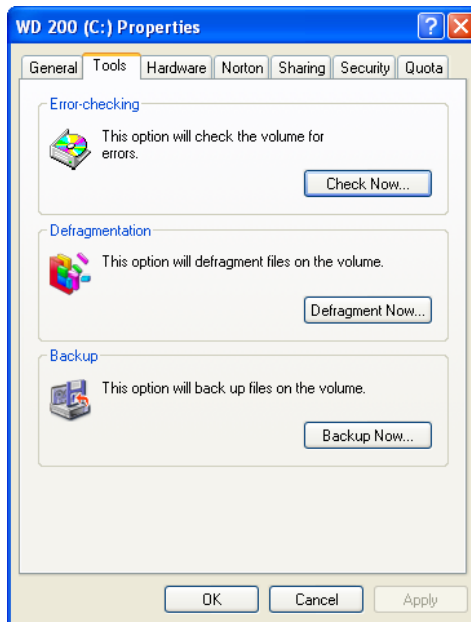
1. From the start menu or from the desktop open "My Computer" Yours will look a little different than mine.



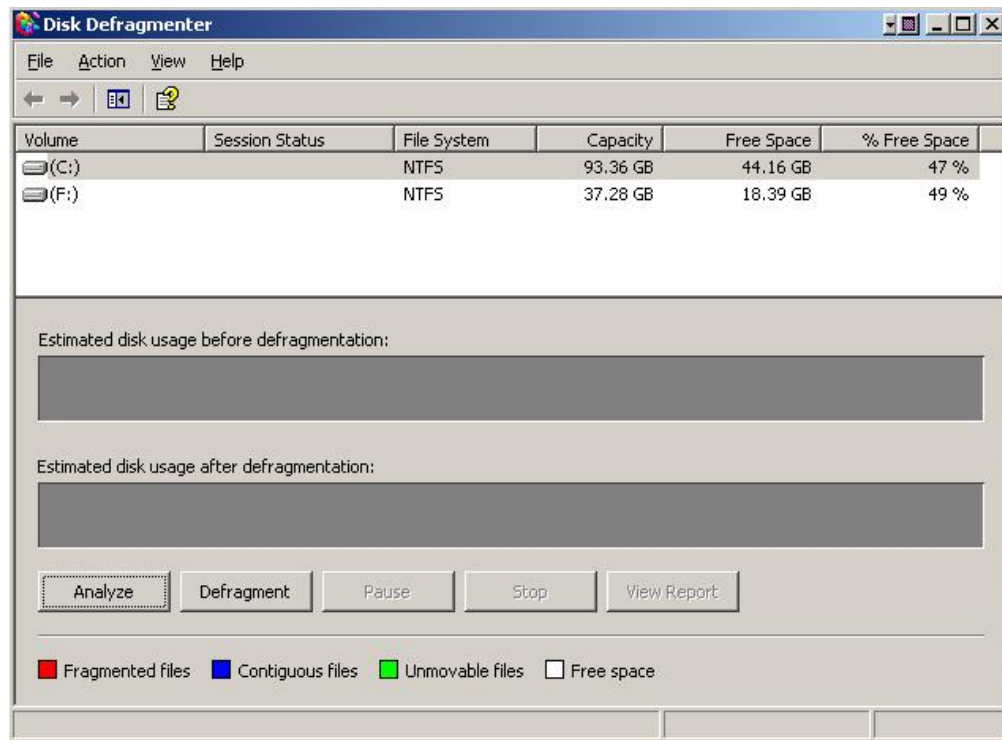
2. Right click on the hard drive you wish to check and choose properties. The primary drive is drive C:\.



3. From the tools tab under defragmentation click on “Defragment Now”



- Click on the C drive and then click “Defragment”. Depending on various factors this could take from 30 minutes up to a couple of hours.



- When it is done click OK to close.

Your done.

If you have more than one drive letter you can perform the same operations for each drive letter. Do not do this for drive letter A:\.